

**WARREN CONSOLIDATED SCHOOLS  
EMERGENCY DRILLS DOCUMENTATION FORM**

2024-2025

School Year

**TYPE OF DRILL**

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Career Prep Center - C Block

Date of Drill 09/13/24 Time drill was held 12:45

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 325

Remarks Fire bell was rung. Staff and students evacuated the building.  
Roll call was taken via walkie talkie. Everyone was accounted for.  
Staff and students returned to the building.

Total required drills complete to date 1

Name and title of person conducting drill Carlie McClenathan, Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 09/13/24

**WARREN CONSOLIDATED SCHOOLS  
EMERGENCY DRILLS DOCUMENTATION FORM**

2024-2025

School Year

**TYPE OF DRILL**

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Career Prep Center - B Block

Date of Drill 09/13/24 Time drill was held 10:00AM

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 320

Remarks Fire alarm was rung. Students and staff evacuated the building.  
Roll call was done via walkie talkie. Everyone was accounted  
for. Staff and students returned to the building.

Total required drills complete to date 1

Name and title of person conducting drill Carlie McClenathan, Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 09/13/24

**WARREN CONSOLIDATED SCHOOLS  
EMERGENCY DRILLS DOCUMENTATION FORM**

2024-2025

School Year

**TYPE OF DRILL**

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Career Prep Center - A Block

Date of Drill 09/13/24 Time drill was held 7:19 AM

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 323

Remarks Fire alarm was pulled all students and staff evacuated the building. Roll call was done via walkie talkie. Everyone was accounted for. Students and staff returned to the building.

Total required drills complete to date 1

Name and title of person conducting drill Carlie McClenathan, Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 09/13/24