

**WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM**

2024-2025

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Lean Elementary School

Date of Drill 09/12/2024 Time drill was held 10:30am


Exact time required to evacuate/shelter/secure 5 minutes

Total Participants 670

Remarks all clear in 5 minutes

Total required drills complete to date #1 Fire

Name and title of person conducting drill Kerry Keener, Principal

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 09/12/2024