

**WARREN CONSOLIDATED SCHOOLS  
EMERGENCY DRILLS DOCUMENTATION FORM**

2023-2024

School Year

**TYPE OF DRILL**

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

**TIME OF DRILL**

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Butcher Education Center

Date of Drill 11/8/2023 Time drill was held 11:10 am

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 220

Remarks held during middle school lunch

Total required drills complete to date 3

Name and title of person conducting drill Robin Stanton

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/8/2023

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Butcher Education Center

Date of Drill 11/8/23 Time drill was held 7:50 am

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 300

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date 3A

Name and title of person conducting drill Robin Stanton

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/8/2023

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Butcher Education Center

Date of Drill 10/18/2023 Time drill was held 1pm

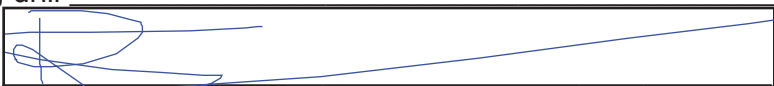
Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 300

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date 2B

Name and title of person conducting drill Robin Stanton

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/18/23

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

**TIME OF DRILL**

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Butcher Education Center

Date of Drill 10/18/23 Time drill was held 10am

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 200

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date 2A

Name and title of person conducting drill Robin Stanton

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/18/23

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Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Butcher

Date of Drill 10/4/23 Time drill was held 1:05 pm

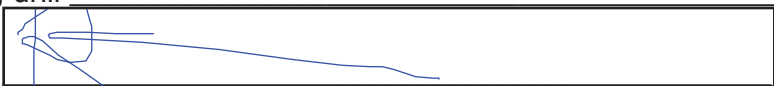
Exact time required to evacuate/shelter/secure 5 min

Total Participants 300

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date 1b

Name and title of person conducting drill Robin Stanton

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/4/2023

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Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Butcher Education Center

Date of Drill 10/04/2023 Time drill was held 7:48 am

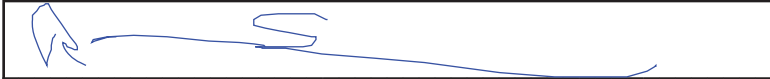
Exact time required to evacuate/shelter/secure 5 minutes

Total Participants 310

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date 1a

Name and title of person conducting drill Robin Stanton

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/04/2023

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 9/11/2023 Time drill was held 12:45 pm

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 350

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date 1B

Name and title of person conducting drill Robin Stanton

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9/11/2023

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**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 9/11/2023 Time drill was held 7:45 am


Exact time required to evacuate/shelter/secure 2 min

Total Participants 310

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date 1A

Name and title of person conducting drill Robin Stanton

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9/11/2023