

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023-2024

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 11/08/2023 Time drill was held 1:20

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 789

Remarks Down Pour of Rain at 12:00 pushed the drill back to 1:20.

Total required drills complete to date 4

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/8/2023

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Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 10/13/2023 Time drill was held 1:45


Exact time required to evacuate/shelter/secure 2 min. 20 secs

Total Participants 587

Remarks The drill went well.

Total required drills complete to date 3

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/13/2023

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AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 10/04/2023 Time drill was held 9:45


Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 698

Remarks Drill went well. Staff worked on HARD  
CORNERS and making sure doors were locked,  
lights were turned off and door was baracaded.

Total required drills complete to date 2

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/04/2023

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AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 9-7-2023 Time drill was held 10:30

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 672

Remarks The staff and students did a nice job  
getting out of the building and to a safe place  
on our first drill of the school year.

Total required drills complete to date 1

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9-07-2023